



# Remote Learning



## Guidance for Students, Parents & Carers

These protocols apply when students are not in school and learning remotely from home  
(Due to the school being closed or closed for certain year groups)

### The following principals are applied:

- Students will receive a full-time remote education package
- Students will follow a full breadth of subjects
- Students will follow their normal school timetable remotely, but with reduced lesson times to enable time for logging in and out of lessons via MS Teams
- Lessons will be sequenced and content rich (the same as they would have received at school)

### Overview of the school day:

The school day will consist of 6 lessons (the same as their current timetable). Students need to be logged on and ready to learn by 8.50am each morning. Period timings are indicated below; students should take regular breaks between lessons.

<b>Period 1a (45m)</b>	<b>Period 1b (45m)</b>	<b>Period 2a (45m)</b>	<b>Period 2b (45m)</b>	<b>Period 3a (45m)</b>	<b>Period 3b (45m)</b>
09.15 – 10.00	10.05 – 10.50	11.25 – 12.10	12.15 – 13.00	13.35 – 14.20	14.25 – 13.10

### Lesson Overview:

Where possible all lessons will be live lessons delivered via Microsoft Teams and all work will be set through this package using MS Office applications as indicated by the class teacher. It is likely that lessons will be structured in a way that allows for some live teacher input and then some time allocated to allow students to complete work and assess their progress.

If a live lesson is not possible (due to staff absence or IT difficulties) then work and interactive resources will still be available and set via MS Teams. All work set in MS Teams will be clearly indicated by the date and time of the lesson. Students should complete all work in MS Teams, using the MS Office 365 applications unless otherwise instructed by your teacher.

## Key software:

Software: <b>Microsoft Teams</b>	Software: <b>Office 365</b>	Software: <b>Class Charts</b> (Y7 – Y11 Pupils)	Software: <b>EduLink One</b> (Y12 and Y13 Pupils)
			
<p><b>Description:</b> This is the electronic platform for live lessons. Students will need to log in and access their calendar and then click on the 'join' button to access the live lesson. There is also a chat function for students to share ideas and answers</p>	<p><b>Description:</b> This is the overarching suite where students can access Teams and Class Notebook from within the software. They can also access their email and other applications from within this suite. Username: Childs school email address Password: same as in school</p>	<p><b>Description:</b> This is a companion app that links up with the school system to provide students with up-to-date information on their schooling. This includes their Timetable, Conduct Points, Homework etc. Mainly for Y7 to Y11</p>	<p><b>Description:</b> This is a companion app that links up with the school system to provide students with up-to-date information on their schooling. This includes their Timetable, Conduct Points, Homework etc. Mainly for Y12 and Y13</p>
<p><b>Help guide:</b> <a href="#">Support Guide</a></p>	<p><b>Help guide:</b> <a href="#">Support Guide</a></p>	<p><b>Support Pages:</b> <a href="https://www.tes.com/knowledge-base/class-charts">https://www.tes.com/knowledge-base/class-charts</a></p>	<p><b>Support Pages:</b> <a href="https://support.overnetdata.com/">https://support.overnetdata.com/</a></p>