



16 to 19 Bursary Fund Application Form

Academic Year 2026–2027

Please complete all sections that apply. The Bursary Fund is intended to remove specific financial barriers to participation in Sixth Form. Awards are based on assessed need and eligible education-related costs; funding is not an automatic cash payment.

1. Student details

Student full name	
Date of birth	
Year group	☐ Year 12 ☐ Year 13 ☐ Other: _____
Home address	
Student email	
Parent/carers name	
Parent/carers email / telephone	

2. Type of application

Please tick any category that applies. The College will determine the bursary type after reviewing the evidence and the student's actual financial need.

- ☐ Discretionary bursary – total annual take-home household income is below £35,000
- ☐ Exceptional financial hardship – household income is above £35,000 but significant hardship exists
- ☐ Student is in care
- ☐ Student is a care leaver
- ☐ Student receives Income Support or Universal Credit in their own right because they are financially supporting themselves (or themselves and a dependant)
- ☐ Student receives DLA or PIP in their own right and ESA or Universal Credit in their own right

3. Household information

Number of adults living in the household	
Number of dependent children in the household	
Does the household have three or more dependent children?	☐ Yes ☐ No
Total annual take-home household income	£ per annum

Household income should include the take-home income of the parent(s)/carer(s) with whom the student lives predominantly and any partner living in the household, including regular benefits and other income.

Please tick the income sources included in the figure above:

- | | |
|--|--|
| ☐ Earnings after tax and National Insurance | ☐ Universal Credit / other benefits |
| ☐ Carer's Allowance | ☐ Tax Credits |
| ☐ Maintenance payments received | ☐ Self-employment income |
| ☐ Rental income | ☐ Dividends |
| ☐ Other regular household income | |

4. Evidence being submitted

Tick each item you are submitting with this application. The College may request additional evidence where necessary.

- | | |
|---|--|
| ☐ Recent payslips | ☐ Universal Credit statements |
| ☐ P60 | ☐ Universal Credit award notice |
| ☐ Benefit award letters | ☐ Self-employment accounts |
| ☐ Bank statements (where needed) | ☐ Evidence of maintenance payments |
| ☐ Evidence of dependent children | ☐ Evidence of looked-after or care leaver status |
| ☐ Evidence of benefits in the student's own name | ☐ Receipts or invoices for costs already incurred |
| ☐ Evidence of transport costs | ☐ Evidence of course-related costs |
| ☐ Other: _____ | |

5. Support requested

Tick the areas for which support is requested and provide an estimated cost where possible.

- | | |
|--|--|
| ☐ Transport to/from College | ☐ Bus or train pass |
| ☐ Emergency transport | ☐ Travel to university interview/open day |
| ☐ Travel to work placement | ☐ Essential course-related trip |
| ☐ Careers fair travel | ☐ Textbooks/revision guides |
| ☐ Stationery/folders/calculator | ☐ Art/design materials |
| ☐ Printing costs | ☐ Course equipment |
| ☐ Subject-specific clothing | ☐ DBS check |
| ☐ Emergency meal support | ☐ Laptop/iPad loan |
| ☐ Other course-related cost | |

Estimated total eligible costs requested	£
Brief cost breakdown / details	

6. Financial circumstances and need

Please explain the specific financial barrier(s) affecting the student's participation in Sixth Form and why the support requested is needed. Include any recent change in circumstances or exceptional hardship.

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7. Parent/carer declaration

I confirm that, to the best of my knowledge, the information provided in this application is complete and accurate. I understand that I must provide the evidence requested by the College and notify the College without delay of any change in circumstances that may affect eligibility. I understand that bursary support is awarded according to assessed need, eligible costs and available funding, and may be provided in kind or by approved reimbursement rather than as a cash payment.

Parent/carer name	
Signature	
Date	

Return completed applications and supporting evidence to the Sixth Form Office or to sixthform@ursuline.kent.sch.uk. Applications should ideally be submitted by the last Friday in September, but applications remain open during the academic year where circumstances change or new hardship arises.